

GOVT. OF ASSAM
OFFICE OF THE DIRECTOR
STATE COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING, ASSAM,
KAHILIPARA, GUWAHATI-781019

Memo No- SCERT/Publication/49/2020/4

Dated Guwahati, the 22nd September, 2021

NOTICE

Sub : Expression of Interest with rate for creation of Portal for e-Journal of SCERT, Assam

The Directorate of SCERT, Assam is publishing an Education Research Journal every year. It has been decided to publish the journal in e-form from the financial year 2021-22 for which an e-portal is to be required. The undersigned invites Expression of Interest (EOI) with rate in a sealed envelop affixing court fee stamp of denomination of Rs. 8.25 from the intending firms working in concerned field. The firm has to satiate the following criterion.

The software should have the following features:

1. Complete dynamic and responsive web design with a domain name selected by SCERT.
2. Option to self-register Authors and login (Level 1).
3. Level 1 Registered Authors will login using user id and password and submit/upload their papers/articles.
4. Admin will create Reviewers (Level 2) and Editors (Level 3 users) using individual login credentials.
5. Journals submitted by Level 1 will be verified/checked by Reviewer (Level 2) using individual login and if qualified, Level 2 will forward the article/paper to Editor. If not qualified, Level 2 will revert back to Level 1 with a note for necessary changes.
6. For non qualified papers, Authors can check the note and after making necessary changes, can re-upload the paper.
7. Papers/articles forwarded by Reviewers (Level 2) will be verified/checked by Editors (Level 3) and Level 3 will forward to Admin.
8. Admin will collect the qualified papers/articles and will submit to software developer firm.
9. The developer firm will design and publish the e-Journal accordingly under the same domain.

Web Hosting:

1. Cloud hosting server with minimum 100 GB Space with leading hardware specification required.

SSL certificate:

1. EV Level SSL Certification required.
2. Padlock in browser address bar.

Backup Server:

1. The web application must have auto backup system.
2. India based backup server with leading hardware specification required.

Domain Name:

1. Firm has to provide/book a suitable domain name with Indian extension for the portal for 1 year.

AMC & Maintenance:

1. The firm has to maintain the application on yearly basis. Any changes required (Both Software and Hardware) in between must be covered by AMC.

Renewal:

SCERT will pay the necessary renewal amount every year and the firm will process the renewals of

1. Domain name
2. Hosting services

3. SSL Certificate
4. Backup server
5. AMC

Training:

The firm has to offer training to the System Admin and associated staff of SCERT. Training cost has to be mentioned on the quotation.

Application testing and debugging:

The firm will do all the necessary testing of the application and debug/resolve any error at free of cost.

Project Duration:

The selected firm has to complete/make live the project within 30 days from the date of work order. All necessary testing has to be completed within this period. Real time testing will be done after the application/website gets activated.

Experience:

The firms having experience of development of similar type of applications for Government/Private sector will get preference. The firm has to submit relevant documents as proof of the same.

Last Date of Submission of EOI:

The EOI has to be submitted within 10 days from the date of issue of the Notice. No EOI will be accepted thereafter.

Document need to be submitted:

1. Up to date Trade License.
2. Firm Registration Certificate (wherever applicable).
3. GST Registration.
4. PAN Card.
5. Past experience in related works in Government/ Private sector

The Director, SCERT, Assam reserves the right to reject any or all of the EOI outright without assigning any reason thereof.

Sd/-Dr. Nirada Devi
Director,
SCERT, Assam, Kahilipara, Guwahati – 19

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Dated Guwahati, the 22nd September, 2021

Copy to :

1. The Secretary to the Govt. of Assam, elementary Education Department, Dispur
- ✓ 2. Smti Ruksana Saikia, Assistant Director, SCERT, Assam. She is requested to upload the Notice in the Office Website.
3. The Senior Research Officer, SCERT, Assam, Guwahati-19
4. The Nazir i/c, SCERT, Assam. He is requested to hang the Notice in the office Notice Board
5. Guard file


Director,
SCERT, Assam, Kahilipara, Guwahati – 19