

The following suggestions may be adopted/adapted according to the learning level and learning needs of the students-

2) To achieve the Learning Outcomes and to fill the gaps of the previous academic year, the teacher may adopt integrated teaching approach for eg-clubbing two lessons with similar LO's from previous and current academic year .

4) The teacher may organise various joyful and participatory activities such as- story telling, extempore speech, quizzes, group work, pair-work, open discussions etc to teach lessons with similar LO's.

6) While teaching grammar of a language, the teaching shall be more effective if it is taught in a communicative manner using day-to-day conversations of the learners.

8) The teacher may make use of TLMs such as charts, map, globe etc which are present in the school to give an idea of the dropped lessons to the learners.

so that they can realise the importance of these festivals and days.

12) To impart the knowledge of numbers, numbers concept, angles, measurements (volume, weight, length), fraction, two-dimensional, three-dimensional, symmetry, use of data etc, different activities related to the day-to-day life of the students may be carried out.

13) The teacher will store the student learning assessment data.

- ☐ We will always keep ourselves clean.
- ☐ We will wash our hands before taking food.
- ☐ We will keep food and drinking water covered.
- ☐ We will keep the surroundings of our home and school clean.
- ☐ We will always throw garbage in the bin and in the garbage pit.
- ☐ We will use mosquito nets when we sleep at night.
- ☐ We will not spit here and there.
- ☐ We will come to school clean. We will keep our school clean. We will be friendly with our friends and obey the rules and regulations of the school.
- ☐ This is our school. We will come to school every day. We will obey our teachers and elders.
- ☐ We are the future citizens of our country and we will try to retain the dignity of our country.
- ☐ We will respect our parents, teachers and elders.

For smoothly conducting different activities in an academic year, the school authority should compulsorily prepare an annual activity plan. Implementation of the activities should be followed by evaluation, grading and recording of the grades in the record book.

Task	Allotted Time
Morning Assembly	15 minutes everyday
Gardening and Plantation	1 Period each month for every one and $\frac{1}{2}$ an hour group work every day for nurturing the plants
Observation of Special Days	3 Periods (maximum)
Cultural activities such as songs, dance, debate, essay writing, extempore speech, drama, quiz, recitation, creative writing etc	3 Periods (twice a Year) for each activity)
Annual Sports	6 days (The last day is to be observed as the prize distribution day)
Social Work	2 times a year for 3 periods
Cub-bulbul/Scout & Guide related tasks	40 Periods in a Year
Field Trip/Picnic/Educational trip	2 days or 10 Hours

Name of the School: \_\_\_\_\_

Name of the Student: \_\_\_\_\_

Class: \_\_\_\_\_ Academic Year: \_\_\_\_\_

Remarks of the class teachers.....

Signature of the parents/guardians..... Signature of Class Teacher.....

Date ..... Signature of Headmaster.....

Time/Day	9:00-9:15	9:15-10:00	10:00-10:40	10:40-10:50	10:50-11:30	11:30-12:10	12:10-12:45	12:45-1:25	1:25-2:05	2:05-2:45	2:45-3:25
Mon	-Safai -MA -Thought of the Day	Class	I <sup>st</sup> Period English	2 <sup>nd</sup> Period Mathematics	3 <sup>rd</sup> Period Language-1	4 <sup>th</sup> Period English		5 <sup>th</sup> Period Mathematics	6 <sup>th</sup> Period Art Education	7 <sup>th</sup> Period English	8 <sup>th</sup> Period English
			II Mathematics	Language-1	English	Reading Class		Mathematics	Art Education	Writing students from classes I to V will be able to practice on scholastic subjects in this time period. Rest of the students will leave school at 2:05 p.m.	Value based Experience
			III Language-1	English	Mathematics				Value based Experience	Teachers will monitor the practice of students and evaluate their progress and will discuss about their holistic development with their parents/guardians	
			IV Mathematics	Language-1	English	Environmental Studies	Mid day Meal	Supplementary Teaching	Reading Class		
			V Language-1	English	Mathematics	Environmental Studies					
			VI Language-1	Mathematics	Social Science	Hindi		English	Supplementary Teaching	Science	Value based Experience
			VII Mathematics	Social Science	English	Language-1		Science	Science	Social Science	Hindi
			VIII English	Language-1	Science	Mathematics		Mathematics	Library class	Library class	
Tue	-Safai -MA -Thought of the Day		I Mathematics	Language-1	English	Art Education		English	Health and Physical Education	Writing students from classes I to V will be able to practice on scholastic subjects in this time period. Rest of the students will leave school at 2:05 p.m.	Value based Experience
			II Language-1	Mathematics	English	English		Language-1	Art Education	Teachers will monitor the practice of students and evaluate their progress and will discuss about their holistic development with their parents/guardians	
			III Mathematics	Language-1	Supplementary Teaching	Environmental Studies	Mid day Meal	English	Health and Physical Education		
			IV Language-1	Mathematics	First Recess	Environmental Studies		Mathematics	Value based Experience		
			V Mathematics	Language-1		English		Language-1	Environmental Studies		
			VI Social Science			Science		English	Hindi	Social Science	Library class
			VII Mathematics	Supplementary Teaching		English		Social Science	Science	Hindi	Value based Experience
			VIII English			Social Science		Mathematics	Library	Science	Hindi
Wed	-Safai -MA -Thought of the Day		I Language-1	Mathematics	English	Art Education		Language-1	Health and Physical Education	Writing students from classes I to V will be able to practice on scholastic subjects in this time period. Rest of the students will leave school at 2:05 p.m.	Value based Experience
			II Mathematics		English	Health and Physical Education		Mathematics	Art Education	Teachers will monitor the practice of students and evaluate their progress and will discuss about their holistic development with their parents/guardians	
			III Mathematics	Supplementary Teaching	Mathematics	Environmental Studies	Mid day Meal	English	Health and Physical Education		
			IV Environmental Studies	First Recess	English	Mathematics		Language-1	Health and Physical Education		
			V English		Mathematics	Health and Physical Education		Environmental Studies	Value based Experience		
			VI Language-1	English	Hindi	Language-4		Social Science	Science	Language-1	Art Education
			VII Mathematics	Mathematics	English	Mathematics		English	Hindi	Science	Library class
			VIII English	Language-1	Mathematics	Language-1		Science	Social Science	Social Science	Value based Experience
Thurs	-Safai -MA -Thought of the Day		I Mathematics	Language-1	English	English		Environmental Studies	Value based Experience	Writing students from classes I to V will be able to practice on scholastic subjects in this time period. Rest of the students will leave school at 2:05 p.m.	Value based Experience
			II English		Language-1	Mathematics		Health and Physical Education	Art Education	Teachers will monitor the practice of students and evaluate their progress and will discuss about their holistic development with their parents/guardians	
			III English	Supplementary Teaching	Environmental Studies	Language-1	Mid day Meal	Mathematics	Art Education		
			IV Language-1	First Recess	Mathematics	Environmental Studies		English	Art Education		
			V Mathematics		Social Science	Environmental Studies		Language-1	Art Education		
			VI Language-1	Mathematics	Supplementary Teaching	Science		Hindi	Social Science	English	Art Education
			VII Mathematics	Language-1	English	Hindi		English	Hindi	Social Science	Art Education
			VIII Science	Social Science				Social Science	Mathematics	Mathematics	Art Education
Fri	-Safai -MA -Thought of the Day		I Language-1	Mathematics	English	Mathematics		Health and Physical Education	Art Education	Writing students from classes I to V will be able to practice on scholastic subjects in this time period. Rest of the students will leave school at 2:05 p.m.	Value based Experience
			II Mathematics	Language-1	English	English		Health and Physical Education	Value based Experience	Teachers will monitor the practice of students and evaluate their progress and will discuss about their holistic development with their parents/guardians	
			III Language-1	Mathematics	Supplementary Teaching	Environmental Studies	Mid day Meal	English	Health and Physical Education		
			IV Mathematics	Environmental Studies	First Recess	Language-1		Health and Physical Education	Art Education		
			V Language-1	Mathematics		English		Environmental Studies	Health and Physical Education		
			VI Social Science			English		Social Science	Language-1	Science	Scout & Guide
			VII Language-1	Doubt Clearing (Numeracy)		Mathematics		Science	Hindi	Social Science	Scout & Guide
			VIII Science			Hindi		Social Science	Language-1	Science	Scout & Guide
Sat											

- ☐ Teachers will incorporate different subjects in daily routine as per importance of subjects and weight of school bag.
- ☐ Teachers will take out time from the daily routine as per his /her convenience to help children with special needs (CWSN)
- ☐ The Schools which have been connected for Tele Education/ICR will accommodate/adjust periods in the time table by referring to the time table of Tele Education.

All students from 6th to 8th grade should get opportunities to participate in co-curricular activities in school during the 10 bagless days. They can be given the opportunity to gain work experience in the presence of skilled professionals such as art & craftsmen, gardeners, potters etc. Bagless days can also have activities including drawing, quizzes, sports, different vocational pursuits, visit to places of historical and cultural significance or higher education institutions etc.

It is a mandate to have a school library and a reading corner at every classroom. Reading materials at the reading corner and books at the library should be kept in such a way that students easily get access to it. The register should contain the names of the books in a serial manner. Formation of Library Management Committee to be formed and active involvement of the member to be ensured. According to the Govt. guidelines a teacher should be entrusted the responsibility of proper utilization of Library books.

Head Teacher and the Library in-charge teacher of every school have to ensure reading of Library books by every student. School management committee should make same provisions of awarding student who read the highest number of books. Group discussion among the students may be organised during library period on those books which were read by them. Students may ask to share their reading experience during the morning assembly. Competition on storytelling, story writing in mother tongue etc. sometimes may be organised. Parents, guardians, SMC, teacher can also be involved in such activities.

According to the guidelines issued by the Education Department, Govt. of Assam to the concerned departments of Education on reducing weight of School bags and other related materials effective from the Academic Year 2018-19;

- | Sl No | Class   | Maximum weight (kg) |
|-------|---|---------------------|
| 1     | 1 <sup>st</sup> & 2 <sup>nd</sup>                     | 1.5 kg              |
| 2     | 3 <sup>rd</sup> , 4 <sup>th</sup> and 5 <sup>th</sup> | 2-3 kg              |
| 3     | 6 <sup>th</sup> , 7 <sup>th</sup> and 8 <sup>th</sup> | 4 kg                |
| 4     | 8 <sup>th</sup> and 9 <sup>th</sup>                   | 4.5 kg              |
| 5     | 10 <sup>th</sup>                                      | 5 kg                |

It is to be mentioned that the weight of the school bag from class I to X for the school of Assam is not more than the limit mentioned in the table.

It is noteworthy that in our state the weight of the school bags for these classes are comparatively less to the above mentioned limit of weight.

- ☐ Classroom and school complex to be cleaned by different group of students.
- ☐ Determine who will monitor sanitation and health related activities timely.
- ☐ Toilets and source of drinking water must be kept clean as per instruction of teachers and School Management Committee.
- ☐ Fund received for development of School should also be spent to clean source of drinking water and to repair toilets.
- ☐ Regular monitoring of health related activities of students.

You can put forward your valuable suggestions/advice regarding the academic calendar through the e-mail ID given below  
**cmd@scertassam.in**